

ATTORNEY – CIVIL EVENTS

INITIAL PLEADINGS AND SERVICE

Civil and Miscellaneous Initial Pleadings

Application for Stay of Execution
Complaint – New Filing
Motion to Enforce Subpoena miscellaneous case
Motion to Quash Subpoena miscellaneous case
Motion to Vacate Arbitration Award
Motion to Vacate/Set Aside/Correct Sentence 2225
Notice of Removal – Attorney use only
Notice to Take Foreign Deposition
Petition for Writ of Habeas Corpus
Petition to Enforce IRS Summons miscellaneous case
Petition to Perpetuate Testimony
Registration of Foreign Judgment
Sealed Case/Document

Other Pleadings

Amended Complaint
Counterclaim
Crossclaim
Fourth Party Complaint
Third Party Complaint

Service of Process

Acceptance of Service - Complaint Served
Acknowledgment of Service
Acknowledgment of Service - 2254
Affidavit of Service Non Summons & Complaint
Affidavit of Service Unexecuted
Certificate of Service
Request for Waiver of Service
Service by Publication
Summons Returned Executed – Complaint Served
Summons Returned Executed as to USA – Complaint Served
Summons Returned Unexecuted
Waiver of Service Executed
Waiver of Service Unexecuted
Writ of Habeas Corpus ad Prosequendum Executed
Writ of Habeas Corpus ad Prosequendum Unexecuted
Writ of Habeas Corpus ad Testificandum Executed
Writ of Habeas Corpus ad Testificandum Unexecuted

Answers to Complaints - Select prior event from pick list

Other Answers

Affidavit in Opposition
Affidavit in Support
Amended Answer to Complaint

Answer to Complaint Notice of Removal
Answer to Writ of Garnishment
Claim
Withdrawal of Claim

MOTIONS AND RELATED FILINGS

Motions

Alter Judgment
Amend/Correct
Appear
Appear Pro Hac Vice
Appear Pro Hac Vice Katrina Relief
Appear or Plead
Appoint Counsel
Appoint Custodian
Appoint Expert
Appoint Guardian/Attorney ad Litem
Appoint Receiver
Appoint Special Process Server
Approve Consent Judgment
Attorney Fees
Attorney Fees per Rule 406b
Bifurcate
Bill of Costs
Bond
Certificate of Appealability
Certify Class
Change Venue
Compel
Confidentiality Order
Consolidate Cases
Contempt
Continue
Damages
Declaration of Mistrial
Declaratory Judgment
Default Judgment
Deposit Funds
Directed Verdict
Disbursement of Funds
Disclosure
Discovery
Dismiss
Dismiss Case as Frivolous
Dismiss/Lack of Jurisdiction
Dismiss/Lack of Prosecution
Disqualify Counsel
Disqualify Judge
Disqualify Juror
Enforce Judgment

Entry of Default
Ex Parte Motion Sealed
Expedite
Extension of Time
Extension of Time to Amend
Extension of Time to Complete Discovery
Extension of Time to File Answer
Extension of Time To File Response/Reply
File Excess Pages
Forfeiture of Property
Hearing
In Limine
Intervene
Issuance of Warrant in rem
Joinder
Judgment Based on ADR Settlement
Judgment Debtor Exam
Judgment NOV
Judgment as a Matter of Law
Judgment of Forfeiture
Judgment on Partial Findings
Judgment on the Pleadings
Judgment under Rule 54b
Leave to Appeal
Leave to File Document
Letters Rogatory
Lift Stay
Limited Admission
Miscellaneous Relief
More Definite Statement
New Trial
Order of Sale
Partial Summary Judgment
Permanent Injunction
Preliminary Injunction
Proceed In Forma Pauperis
Proceed In Forma Pauperis–Appeal only
Produce
Protective Order
Quash
Reassign Case
Reconsideration
Recusal
Reimbursement of Funds
Release of Bond Obligation
Release of Funds
Remand
Remand to Agency
Remand to Bankruptcy Court
Remand to State Court
Reopen Case
Return of Property
Sanctions

Seal
Seal Case
Seal Document
Sealed Motion
Service by Publication
Set Aside
Set Aside Default
Set Aside Forfeiture
Set Aside Judgment
Set Aside Verdict
Settlement
Sever
Show Cause
Stay
Strike
Substitute Attorney
Substitute Party
Summary Judgment
Take Deposition
Taxation of Costs
Temporary Restraining Order
Transfer Case
Unseal Case
Unseal Document
Vacate
Vacate 2255
Withdraw
Withdraw Reference
Withdraw as Attorney
Writ
Writ of Garnishment
Writ of Habeas Corpus ad prosequendum
Writ of Habeas Corpus ad testificandum
Writ of Mandamus

Responses and Replies

Affidavit in Opposition to Motion
Affidavit in Support of Motion
Reply to Response to Motion
Response in Opposition to Motion
Response in Support of Motion
Response to Motion Do not use if support or object to
motion
Sur Reply Brief

OTHER FILINGS

ADR Documents

ADR Statement/Certification
Consent to Arbitration
Consent to Mediation
Objection to Report of Arbitration/Mediator
Request for Trial De Novo

Discovery Documents

Affidavit of Records Custodian
Answer to Interrogatories
Defendants ID of Expert Witnesses
Deposition
Disclosure Statement Pursuant to FRCP 7.1
Interrogatories Propounded
Local Rule 26.01 Answers to Interrogatories
Local Rule 26.03 Answers to Interrogatories
Notice to Take Deposition
Plaintiffs ID of Expert Witnesses
Request for Admission
Request for Production of Documents
Response to Discovery Request
Rule 26 Discovery Plan
Rule 26 Statement of Facts
Rule 26a3 Pretrial Disclosures Only
Rule 26f Report

Notices

Certificate of Counsel
Notice Other
Notice and Acknowledgment of Removal
Notice of Acceptance with Offer of Judgment
Notice of Appearance
Notice of Application of Writ
Notice of Change of Address
Notice of Change of Case Number
Notice of Garnishment with Instructions
Notice of Lis Pendens
Notice of Settlement
Notice of Voluntary Dismissal

Trial Documents

Agreement for Jury Verdict
Exhibit List
Proposed Jury Instructions
Proposed Voir Dire
Trial Brief

Appeal Documents

Appeal Transcript Purchase Order
Appeal of Magistrate Judge Decision to District Court
Appellants Brief
Appellants Reply Brief
Appellees Brief
Designated Record BK Court Use Only
Designated Record for Withdrawal BK Court Use Only
Designation of Record on Appeal
Notice of Appeal
Notice of Cross Appeal
Notice of Interlocutory Appeal

Subsequent Notice of Appeal

Other Documents

Additional Attachments to Main Document
Affidavit
Affidavit in Opposition
Affidavit in Support
Affidavit in Support of Default
Amended Document NOT Motion
Amicus Curiae Appearance
Application for Writ
Bill of Costs
Certificate of Consultation on Motion
Consent to Jurisdiction by US Magistrate Judge
Corporate Disclosure Statement
County Court Record
Declaration
Defendants Social Security Brief
Financial Affidavit – CJA 23 Sealed
Financial Affidavit – CJA 23 Sealed – Appeal Only
Financial Affidavit Sealed
Financial Letter 1983
Instructions to Garnishee
Interpleader
Joint Certification ERISA
Joint Stipulation
Jury Demand
Letter Extending Time to Answer
Lis Pendens
Memorandum in Support of Judgment
Objection to Report and Recommendations
Objections Not to R&R
Objection to Answer to Writ
Plaintiffs Social Security Brief
Plaintiffs Social Security Response Brief
Pretrial Memorandum
Redacted Document
Reply Not to a Motion
Report Receipts/Disbursements
Report of Rule 26f Planning Meeting
Report of Sale - USM
Request for Entry of Default
Request for Garnishment Hearing
Response to Order to Show Cause
Satisfaction of Judgment
Sealed Document
Settlement Agreement
Status Report
Stipulation
Stipulation of Dismissal
Suggestion of Bankruptcy
Suggestion of Death
Supplement

Transcript Request
Withdrawal of Motions

NOTE 1: Under Initial Pleadings and Service and Motions and Related Filings, you will also have an opportunity to select Docket Text Modifiers from a drop down box. It also includes a text box. The text box is where you would type in a modifier such as “with jury demand”. Following are examples of the drop down box modifiers:

Alias
Alternative
Amended
Amendment to
Consent
Counter
Cross
Eighth
Emergency
Ex Parte
Expedited
Expert
Fifth
Final
First
Fourth
Interim
Joint
Monthly
Ninth
Omnibus
Partial
Post
Pre
Proposed
Quarterly
Renewed
Reply
Second
Seventh
Sixth
Status
Stipulated
Supplemental
Tenth
Third
Third Party
Unopposed
Unsigned
Verified

NOTE 2: Under the Responses and Replies, there is a drop down box for Type of Attachment modifiers, and a Description Box. The Description Box is a text box where you would type a modifier such as “A” to denote for example Exhibit “A”. Following are examples of the drop down box modifiers:

Appendix
Affidavit
Brief in Support
Errata
Exhibit
Index
Pleading
Proposed Order
Revision
Schedule
Supplement
Volumes